

SutiProcure™

SutiProcure™ is an easy to use web based (SaaS)/Enterprise solution that automates the procurement process. It aims at purchasing goods and services from external supplier's at most favorable prices.

SutiProcure™ reduces paper use; time required for tracking requisitions, purchase orders, received goods, invoices and their payments manually. The solution provides a central repository for storing invoices, reduces invoice-payment cycle times, eliminates tasks & costs involved in sending requisitions and purchase orders manually for approval / to a customer.

Features Include:

- ✓ Supply catalog for buyers to select Items.
- ✓ Configure flexible approvals (create, manage, delegate) and invoice options.
- ✓ Create requisitions with & without approvals.
- ✓ Approve requisitions using integrated electronic signature solution.
- ✓ Create and send RFQ to suppliers.
- ✓ Invite new suppliers using reserve auction.
- ✓ Evaluate bids from new suppliers and select the best using auction rules.
- ✓ Perform value analysis (Item, Supplier) wise to select a supplier.
- ✓ Simultaneously create POs for more than one supplier.
- ✓ Validate invoices using integrated invoice matching solution.
- ✓ Manage budgets while purchasing.
- ✓ Manage inventory levels.
- ✓ Add payment for PO invoices and track status of payments.
- ✓ Generate reports for buyers and administrators.



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